

# Springwater Center Retreat Application

Date of Retreat/Quiet Weeks \_\_\_\_\_ I will be coming for \_\_\_\_\_ days.

Name \_\_\_\_\_ Age \_\_\_\_\_ Gender \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Address: Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Arrival date \_\_\_\_\_ Time \_\_\_\_\_ How will you arrive? \_\_\_\_\_

(Note: It is necessary to make arrangements *in advance* if you wish to arrive on a day before retreat begins.)

Departure date \_\_\_\_\_ Time \_\_\_\_\_ How will you depart? \_\_\_\_\_

Will you be attending retreat as a member or non-member? \_\_\_\_\_

Do you need a ride to/from the airport, bus or train station? \_\_\_\_\_ I include my donation of \_\_\_\_\_ for this service. (The suggested donation for rides is \$40 each way. Rides are normally not available late evening or early morning.)

We serve a vegetarian menu with eggs and milk. If you have gluten sensitivity, it can be accommodated. For other special dietary needs, please plan to bring your own food supply. Special dietary needs: \_\_\_\_\_

Do you have any disabilities or health problems (e.g. allergies) that you feel we should know about for assigning your job and/or room?  
Do you have difficulty climbing stairs? \_\_\_\_\_

We have basic shared accommodation in rooms housing two to four participants. A limited number of single rooms and a mini apartment are available; please contact reception for more information and to confirm availability. You may request a tent platform; in inclement weather, there will be a space for you in the house. Type of accommodation: \_\_\_\_\_

Have you ever been told you snore loudly? \_\_\_\_\_ Are you sensitive to other's snoring? \_\_\_\_\_

Do you have any skills that would be helpful for assigning a retreat job? Jobs are usually in the kitchen or housekeeping, with occasional outdoor work available depending on the season. If you have attended retreat before and prefer a specific job assignment, please let us know. There are many factors that affect job assignments, but we will do our best to accommodate your request.

Have you attended retreat at the Center (Yes/No)? \_\_\_\_\_ If not, how did you hear about us? \_\_\_\_\_

If you would like to make a donation to the Retreat Assistance Fund, which helps people in need to attend retreat, please indicate the amount here \$ \_\_\_\_\_, and include it with your payment for the retreat.

## Payment Information

- Applications will not be considered without full payment or prior arrangement with the financial office.
- Payment includes \$50 non-refundable deposit.
- If we cannot accept you into a retreat, we will let you know. Your entire fee, including deposit, will be returned.
- **Cancellations:** We will keep the \$50 deposit if you cancel, including if you switch to another retreat. If you cancel within 48 hours before the retreat begins, we reserve the right to retain the entire retreat payment.
- Please pay in U.S. Funds only. Member dues should be current to receive the member rate. To determine the total fee, multiply the rates below by the number of retreat/quiet week days you will attend.

### Base Retreat Rate

Member Rate: \$75/day of retreat

Non-member Rate: \$91/day of retreat

### Supplemental Rates

Single Room: \$32/night extra

Mini Apartment: \$40/night extra

Check or money order enclosed (US funds only)  Payment by credit card (complete below)

Payment by check or money order will help support the Center by eliminating credit card fees, if equally convenient.

Card # \_\_\_\_\_ 3-digit code \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Billing Name and Address if different from above.

Name: \_\_\_\_\_

Address: Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

*Springwater Center is a 501(c)(3) not-for-profit corporation. Retreat fees, membership dues and donations are tax deductible*